



Bed Bug Preparation Checklist

Bed Bugs can be difficult to control without teamwork. In order to ensure the satisfactory delivery of service, the Customer must cooperate in the preparation and follow-up of the rooms/areas to be serviced. MPS has prepared this checklist of things the customer needs to do prior to treatment. The Customer acknowledges that he/she has read and understands the preparation items as set out below and agrees to perform all preparations as required.

The Service will not be provided until the rooms are completely prepared as set out herein.

Preparations prior to arrival:

- Take rooms to be treated out of service for a minimum of 48 hours.
- Loosen the carpet at floor/wall junction around the perimeter of the rooms.
- Detach, but leave in room, all items attached to walls (pictures, light fixtures, outlet covers, headboards, etc.).
- Vacuum floors using crack and crevice tool under wall baseboard.
- Vacuum seams and general surface area of mattress and box spring. If sofa contains foldout sofa bed, vacuum and remove mattress from sofa for treatment. **DO NOT FORGET UNDERSIDE OF BOX SPRING.**
- Vacuum seams and general surface area of all sofa and chair cushions.
- Remove vacuum cleaner bag and discard outside of the facility immediately.
- Remove cloth cover from bottom of box spring. Save for re-attachment after service. (If customer purchases a Certified Bed Bug Cover you may skip this step)
- Remove cushions from sofa and recliners. Turn sofas and chairs upside down and place in middle of room away from walls.
- Repair any loose wallpaper and baseboard covering
- Repair any sources of moisture, such as leaky faucets or air conditioner condensation lines and pans.
- Remove all mattress tags.
- Bag, tie, and launder all clothes and linens for decontamination.
- Other _____

After treatment is complete:

- After treatment, re-attach cloth to bottom of box springs. (Skip step if a Certified Bed Bug Mattress Cover was Installed)
- After treatment, seal all unnecessary cracks and crevices in the room with caulk or an appropriate sealant.
- Re-attach or repair all furniture, pictures, light fixtures, headboards, etc., to their original locations

Please do not hesitate to contact MPS at (715)338-8223 if you have any questions or need further instructions